



Republic of the Philippines

Department of Education

Region VII, Central Visayas

DIVISION OF CEBU PROVINCE

Sudlon, Lahug, Cebu City



October 19, 2015

DIVISION MEMORANDUM:

No 707 S. 2015

**DIVISION PLANNING CONFERENCE OF ALL SECONDARY MUNICIPAL
MATH KEY PERSONS**

**To: Assistant Superintendent
Education Supervisors / Coordinators
District Supervisors / OICs
Secondary School Heads
Math Key Persons**

1. This Office announces the conduct of the Division Planning Conference of all Secondary Math Key Persons, on October 22, 2015 @ 8:00 A.M. – 5:00 P.M. at Liloan National High School, Liloan, Cebu.
2. The objectives of the conference are the following;
 - * Finalize the committees and officiating officials of the different contest area;
 - * Discuss issues and concern relative to the administration of the different contest;
 - * Finalize the clustering of Municipalities for the elimination round and billeting quarters.
3. The participants of this conference are the Municipal MKPs and Division MKP officers. The following selected administrators are requested to attend: Edito F. Lepon, Arlene Buot, Edsel M Ursal, Rose Joan Blasco, Ricardo Ferrer, Jr., Mary Lady C. Uytico, Amefil Fernandez.
4. Lunch and two (2) snacks and other incidental expenses incurred during the conduct of the conference shall be chargeable against MTAP Funds, while transportation and other expenses incurred by the participants relative to the participation of the conference shall be chargeable against SCHOOL MOOE/SEF/PTA funds, subject to availability and usual accounting and auditing rules and regulations.
5. This Memorandum serves as Authority to Travel of the participants.
6. Immediate dissemination of this Memorandum to all concerned is desired.

ARDEN D. MONISIT, Ed.D.
Schools Division Superintendent